

Candlewood Ridge – Carriage Wood Homeowners’ Association
Minutes of the Meeting
December 21st, 2021

The following is a summary of the meeting minutes and is not yet approved by the Board.

Board Members Present: Alicia Follette, Catherine George, Dave Clark, Dawna Hart, George McGill, Ian Ludwig and Randy Vermillion.

Others Present: Five homeowners (includes Don Nelson)

This monthly meeting was called to order at 7:02 pm virtually via WebEx

Fire Department Report: Attached at bottom of minutes

Police Report: No report this month

Approval of Last Month’s Minutes: The last month’s minutes were approved.

Homeowner Concerns: One Homeowner asked about the CW Park encroachment. They have a meeting set up for tomorrow.

Please note: DO NOT PARK ON SIDEWALKS. It is always illegal but is even more a problem with people trying to walk using social distancing guidelines.

Committee Reports:

Common Areas Maintenance Report:

- Reminder to all Homeowners – It is our responsibility (Not King County’s) to keep the street drains clear. Please clear the debris and leaves from the drains by your house and at the ends of your street.
- If you see a damaged street sign or one that is hidden by branches or bushes, please call and report it to King County Roads Maintenance – they have a 24-7 phone number 206-477-8100 or 1-800-527-6237 or email maint.roads@kingcounty.gov. They will need the exact address or intersection.
- We continue to have branches and trees fall onto the paths at CR Park. Please contact me at commonareas@crwhoa.org or call 425-738-8611 and leave a message if you notice any trees or branches at either park or any of the Common areas or entrances.
- Reminder all dogs must be on leash – this is a King County Law as well as our policy in our HOA. Also PLEASE use the provided Mutt Mitts and pick up after your dogs. Many thanks to you polite Dog Owners that do pick up after your dogs.
- We had Camber clean up some branches that a Homeowner trimmed from trees and bushes that were too near their fence. This is on the thin piece of property along the pipeline that is HOA property in CR.
- The results of the survey of CW Park revealed that 4 Owners have encroached onto HOA property with either fences or landscaping. Letters have been sent out to each.
- We received the final bills for the year from Soos Creek w & s. The one at CW Park was high as we had a leak that has since been repaired.
- In CW Park we had the wooden shed removed as it had been vandalized too many times.

- King County Sheriff Patrols and requests will now be coordinated by the CAM Chair and monthly reports will be submitted before each monthly meeting. Please contact the Board with any areas of concern and we will do our best to accommodate.
- Please keep a watch for suspicious Activity and call 911
- **Reminder:** Our parks are private parks which exist for the use and enjoyment of HOA residents, their families and guests. They are not public parks. Our park usage rules apply to everyone. Following are some of the rules that have been established to maximize safety, and minimize liability and maintenance cost:
 - A. Park Hours: 9:00 am to dusk.
 - B. No Smoking, alcohol, drugs, loud music, golfing, motorized vehicles or **Fireworks** are allowed.
 - C. Animals must be leashed, and owners are responsible for cleaning up after their animals.

ACC Report:

We accept ACR requests via e-mail or U.S mail. We have noticed that paint requests have been received lately without paint chips as well as requests without ACR forms. All requests must be accompanied by ACR forms which must be signed, include a valid address and functioning phone number and, if for paint or stain, must include paint chips or specific manufacturer and name/code so it can be found on the web and note which paint is for what part of the house (body, trim, deck, gutters, door, ...). If you want to speed up your notification, be sure that your email address is clearly written. Paint samples are required even if painting the same color as existing. Approvals are good for 180 days.

The ACC will consider ACRs with virtual paint chips but only when there is no question as to whether they would be approved.

ACC requests for this month were:

- 1 garage door replacement
- 1 solar panel installation
- 1 resod front yard
- 1 deck

Complaints Negotiations Report:

No new complaints

Treasurer’s Report:

Reports look good. Annual dues are coming in.

Legal and Insurance Report:

Will be discussed in executive session

Community Events Committee

We need volunteers. The Easter Egg Hunt was cancelled due to the lack of volunteers. The Garage Sale and Summer Event are also canceled for the same reason.

Cul-de-Sac Committee Report – December 2021

- Inspected all 18 Cul-de-Sac Islands and 5 Retention/Detention Ponds within the last week
 - Trees, plants and general maintenance:
 - No change for December
 - Retention/Detention Pond Issues:

- No issues identified for December
- No Island renovation recommended at this time – no change in Island score for December

Respectfully submitted – Randy Vermillion

Please note that, if a home owner wants to reserve a park, he or she should contact the CAM chair at commonareas@crewhoa.org or call 425-738-8611 #80 and leave a message.

Web Site:

Ian is now Web Master. We are looking at a new website design and email system.

Capital Improvement Committee:

No report this month. On hold until next spring.

Nominating Committee

Currently we have no open positions on the Board. George and Dave have agreed to run again.

Old Business:

The annual meeting will be virtual again. Catherine sent everyone the 2021 annual meeting presentation as a starting point for the 2022 presentation. Everything needs to be to Catherine two weeks before the monthly meeting (or three weeks before the annual meeting). The presentation will be put on the website before the meeting.

New Business:

Be aware that catalytic converters are being stolen in the area. And porch pirates are also in the area.

Please note that non safe and sane fireworks are illegal in the HOA because they are illegal in unincorporated King County. Several years ago we had a house in our HOA burn down due to fireworks.

If you would like to give us your email address in order to be added to our email announcements, please send your info to bookkeeper@crcwhoa.org. No one will see your email and we will not give it to anyone.

Roles for the 2021 HOA Board Members

George McGill	President / Common Areas Chair
Catherine George	Reporting Secretary / ACC Chair
Alicia Follette	Complaints / Treasurer
Dawna Hart	Member at Large
Ian Ludwig	Vice President / ACC Member / CAM Member/ Web Master
Randy Vermillion	ACC Member / Cul-de-sac Chair
David Clark	Member at Large
*Don Nelson	Legal and Insurance

* Volunteer, not a Board Member

Special Topics: Visit our Website and contact the HOA via Email at:

Web – www.crcwhoa.org

Facebook - Candlewood Ridge/Carriagewood HOA

Email – president@crcwhoa.org info@crcwhoa.org architecture@crcwhoa.org

If you would like to give us your email address in order to be added to our email announcements, please send your info to bookkeeper@crcwhoa.org.

Executive session:

Legal and Insurance concerns were discussed.

A motion was made to adjourn the meeting at 8:13pm.

Next Board Meetings:

- January 18th, 2022
- February 15th, 2022
- March 15th, 2022
- April 19th, 2022
- May 17th, 2022
- June 21st, 2022
- July 19th, 2022
- August 16th, 2022
- September 20th, 2022
- October 18th, 2022
- November 15th, 2022
- December 20th, 2022
- January 17th, 2023
- February 21st, 2023
- March 21st, 2023
- April 18th, 2023
- May 16th, 2023
- June 20th, 2023
- July 18th, 2023
- August 15th, 2023
- September 19th, 2023
- October 17th, 2023
- November 21st, 2023
- December 19th, 2023

Annual Meeting:

- January 25th, 2022 7:00 at ~~Fairwood Community United Methodist Church~~ For the duration of the current coronavirus emergency it will be held via telephone. All Homeowners are welcome to attend. Please contact the president of the board for connection instructions at president@crcwhoa.org

Monthly board meetings are usually held at **7:00 pm.** at the Sheriff's Office, Big Lot's Shopping Center on the third Tuesday of the month. However, for the duration of the current coronavirus emergency they will be held via telephone. All Homeowners are welcome to attend. Please contact the president of the board for connection instructions at president@crcwhoa.org



Winter Holiday Safety



*Before Heading
Out or to Bed*



Winter holidays are a time for families and friends to get together. But that also means a greater risk for fire. Following a few simple tips will ensure a happy and fire-safe holiday season.

-t-, HOLIDAY DECORATING

- Be careful with holiday decorations. Choose decorations that are flame resistant or flame retardant.
 - Keep lit candles away from decorations and other things that can burn.
 - Some lights are only for indoor or outdoor use, but not both.
 - Replace any string of lights with worn or broken cords or loose bulb connections. Read manufacturer's instructions for number of light strands to connect.
- Use clips, not nails, to hang lights so the cords do not get damaged.
 - Keep decorations away from windows and doors.

HOLIDAY ENTERTAINING

- Test your smoke alarms and tell guests about your home fire escape plan.
- Keep children and pets away from lit candles.
- Keep matches and lighters up high in a locked cabinet.
- Stay in the kitchen when cooking on the stovetop.
- Ask smokers to smoke outside. Remind smokers to keep their smoking materials with them so young children do not touch them.
- Provide large, deep ashtrays for smokers. Wet cigarette butts with water before discarding.

Blow out lit candles when you leave the room or go to bed. **Turn off** all light strings and decorations before leaving home or going to bed.

FACTS

- (D) More than **one-third** of home decoration fires are started by candles.
- (D) More than **two of every five** decoration fires happen because decorations are placed too close to a heat source.

