

Candlewood Ridge – Carriage Wood Homeowners' Association
Minutes of the Meeting
June 18th, 2013

The following is a summary of the meeting minutes.

Board Members Present: Valerie Frazier, George McGill, Alicia Follette, Catherine George and Don Nelson

Others Present: A representative from the Fire Department and two home owners.

This monthly meeting was called to order at 7:00 pm at the King County Sheriff's Office – Fairwood Storefront.

Fire Department Report: They have moved back into the fire house and will have an open house on June 22nd.

Police Report:

- No report this month

A complete list of the police blotter can be found at the Fairwood Community news website: <http://www.fairwoodcommunitynews.com/index.html>

Approval of Last Month's Minutes: A motion was made to approve the May meeting minutes. It was passed.

Homeowner Concerns:

A home owner who lives across from the CR park informed us of graffiti that he found on his fence, an electrical box and a nearby fire hydrant as well as in the park itself. Park equipment was tagged. Local children told him who they believe did the tagging but it cannot be proved. The homeowner is considering installing video equipment to identify the vandals. Sam will be contacted about it. The same home owner is interested in starting a block watch in the neighborhood. It was noted that the fire hydrants are owned by the water department and they should be notified about the need to repaint the hydrants.

We discussed the CR park cleanup. It has been scheduled for 10:00 am on June 22nd (next Saturday). Valerie has sent out an e-mail blast about this to those home owners that have given us their e-mail address. (If you want to give us your e-mail address, please send it to the bookkeeper (secretary@crcwhoa.org)). Valerie will schedule a pickup of the trash that is gathered using 1-800 got junk.

Committee Reports:

Treasurer's Report:

\$13,500 was transferred from the operating account to the capital reserves per the budget plan. The check signature cards have been signed.

ACC Report:

We now have a standard for mail box replacement, using locking mail boxes in groups of 8, 12, 13 or 16. The installed cost will be about \$100 - \$150 per homeowner with a discount for installing more than one at a time. We would like volunteers to conduct a mail box review to determine which ones need replacement. The home owners involved would have to pay for the new boxes.

ACC requests slowed down with:

10 paints

1 deck

1 windows

1 siding

1 gutters

1 deck awning

1 front porch

2 fence replacements

1 mail boc replacement

Common Areas Maintenance Report:

- Reminder to all Homeowners – It is our responsibility (Not King County's) to keep the street drains clear. Please clear the debris and leaves from the drains by your house and at the ends of your street.
- We continue to have branches and trees fall onto the paths at CR Park. Please contact me at commonareas@crewhoa.org or call 425-738-8611 #80 and leave a message if you notice any trees or branches at either park or any of the Common areas or entrances.
- Reminder all dogs must be on leash – this is a King County Law as well as our policy in our HOA Parks.
- We have had some more tagging at CR Park – 2 signs, 1 garbage can and 1 slide.
- King County Sheriff Patrols and requests will now be coordinated by the CAM Chair and monthly reports will be submitted before each monthly meeting. Please contact the Board with any areas of concern and we will do our best to accommodate. We will be increasing hours now that Spring is here.
- In regards to the cul de sac island maintenance committee – please contact me if you would like to be on the committee or offer input.
- Please keep a watch for suspicious Activity and call 911
 - **Reminder:** Our parks are private parks which exist for the use and enjoyment of HOA residents, their families and guests. They are not public parks. Our park usage rules apply to everyone. Following are some of the rules that have been established to maximize safety, and minimize liability and maintenance cost:
 - A. Park Hours: 9:00 am to dusk.
 - B. No Smoking, alcohol, drugs, loud music, golfing, motorized vehicles or **Fireworks** are allowed.

C. Animals must be leashed and owners are responsible for cleaning up after their animals.

Complaints Negotiations Report:

Reminder to all homeowners: All complaints must be signed and mailed in. They cannot be accepted via e-mail. If you get a letter, please contact the committee with your plans or issues. (For example, if you cannot do some work until an ACC form has been approved.) Please, only one complaint per form. Do not list multiple houses on the same form.

Capital Improvement Committee:

Please contact the board if you have any ideas for Capital Improvements.

Legal and Insurance Report:

There are 18 accounts that are 2 quarters delinquent which may result in new liens.

Nominating Committee

John Utz is chair, Catherine George is a member. There is one open Board position after George McGill volunteered to serve another 3 year term. If you are interested in serving on the Board, please contact a Board member or attend a monthly meeting.

Old Business:

As approved by the HOA Board Canber did all the trimming, weeding, pruning and laid done bark in the remaining 17 Planter/Islands. They also cut down the one tree that Soos Creek Water and Sewer asked us to as it was too close to the sewer vault. The Board is asking all Homeowners in the Cul De Sacs to please help us keep the Planters neat looking. If you want to plant anything in these planters you must get the Board's permission first – Absolutely no trees that will grow taller than 15 feet. We have yet to set for certain how many times per year we will have Canber go through the Planters, probably 2 to 3 times per year, please contact us if something is in need of maintenance. We still need to remove 2 basketball hoops and a mail box holder needs to be replaced.

New Business:

The need for helpers for the Summer Event was mentioned. We are considering a movie night, possibly August 3rd.

Roles for the 2013 HOA Board Members

Valerie Frazier	ACC/President
John Utz	Nominating Committee Chair/Vice President
Alicia Follette	Complaints
George McGill	Common Areas Chair/Cul-de-sac Chair
Don Nelson	Legal and Insurance/Treasurer
Catherine George	Reporting Secretary/Web Master

Special Topics: Visit our Website and contact the HOA via Email at:

Web – www.crcwhoa.org

Email – president@crcwhoa.org

A motion was made to adjourn the meeting at 8:25 pm.

Next Board Meetings:

- July 16th, 2013
- August 20th, 2013
- September 17th, 2013
- October 15th, 2013

Annual Meeting:

- January 28nd, 2014 7:00 at Fairwood Community United Methodist Church

Board meetings are usually held at **7:00 pm.** at the Sheriff's Office, Albertson's Shopping Center.

All Homeowners are welcome to attend.