

Candlewood Ridge – Carriage Wood Homeowners’ Association
Minutes of the Meeting
December 15th, 2020

The following is a summary of the meeting minutes and is not yet approved by the Board.

Board Members Present: Alicia Follette, George McGill, Ian Ludwig and Randy Vermillion.

Others Present: None

This monthly meeting was called to order at 7:00 pm virtually via WebEx

Fire Department Report: No report this month

Police Report: No report this month

Approval of Last Month’s Minutes: The last month’s minutes were approved.

Homeowner Concerns: Two homeowners asked George before the meeting about getting their neighbor’s contact information to discuss property line and plant encroachment. They were told that we do not give out that information without the homeowner’s approval but if they want, we can give their information to the neighbors and then they can talk and exchange contact information.

Please note: DO NOT PARK ON SIDEWALKS. It is always illegal but is even more a problem with people trying to walk using social distancing guidelines.

Committee Reports:

Common Areas Maintenance Report:

- Reminder to all Homeowners – It is our responsibility (Not King County’s) to keep the street drains clear. Please clear the debris and leaves from the drains by your house and at the ends of your street.
- We continue to have branches and trees fall onto the paths at CR Park. Please contact me at commonareas@crcwhoa.org or call 425-738-8611 and leave a message if you notice any trees or branches at either park or any of the Common areas or entrances.
- Reminder all dogs must be on leash – this is a King County Law as well as our policy in our HOA. Also PLEASE use the provided Mutt Mitts and pick up after your dogs. Many thanks to you polite Dog Owners that do pick up after your dogs.
- King County has contacted us about possible work on the retention pond in CR in Div.3. We must work up an easement agreement for this property as it seems it belongs to the HOA.
- King County is now in Phase 2 which means playgrounds are now open, but please use common sense and keep the recommended 6 ft distance. The Pickleball net has been put up and the lock is off the Basketball hoop. The HOA Board is going to be keeping a close watch on behavior. The graffiti has been primed with white primer now it just needs to be painted, we are not keeping the adjusting tool, BB hoop lock or padlocks in the shed any longer.
- King County Sheriff Patrols and requests will now be coordinated by the CAM Chair and monthly reports will be submitted before each monthly meeting. Please contact the Board with any areas of concern and we will do our best to accommodate.

- Please keep a watch for suspicious Activity and call 911
- **Reminder:** Our parks are private parks which exist for the use and enjoyment of HOA residents, their families and guests. They are not public parks. Our park usage rules apply to everyone. Following are some of the rules that have been established to maximize safety, and minimize liability and maintenance cost:
 - A. Park Hours: 9:00 am to dusk.
 - B. No Smoking, alcohol, drugs, loud music, golfing, motorized vehicles or **Fireworks** are allowed.
 - C. Animals must be leashed, and owners are responsible for cleaning up after their animals.

ACC Report:

We accept ACR requests via e-mail when the form does not need paint chips. (All paint chips should be mailed or hand delivered.) It has been noted that paint requests have been received lately without paint chips as well as requests without ACR forms. All requests must be accompanied by ACR forms which must be signed, include a valid address and phone number and, if for paint or stain, must include paint chips and note which paint is for what part of the house (body, trim, deck, gutters, door, ...). If you want to speed up your notification, be sure that your email address is clearly written.

Due to the pandemic the ACC will consider ACRs with virtual paint chips but only when there is no question as to whether they would be approved. We will continue this policy throughout 2020 and will re-evaluate in 2021 to determine if this can become permanent.

ACC requests for this month were:

- 1 fence
- 1 entry way steps
- 1 front yard terracing

Complaints Negotiations Report:

No new complaints for December.

Treasurer's Report:

Reports look good.

Legal and Insurance Report:

No report this month

Community Events Committee

We need volunteers. The Easter Egg Hunt was cancelled due to the lack of volunteers and the COVID-19 crisis. The Garage Sale and Summer Event are also canceled for the same reasons.

Please note that, if a home owner wants to reserve a park, he or she should contact the CAM chair at commonareas@crcwhoa.org or call 425-738-8611 #80 and leave a message.

Cul-de-Sac Committee Report – December 2020

- Inspected all 18 Cul-de-Sac Islands and 5 Retention Ponds within the last 2 days.
- All bushes, grass and tree maintenance in good condition.
- No Islands recommended for renovation at this time – no change in Island score for December.

On-going Issues/Concerns

- Next time Camber performs any Bark application within the neighborhood, most of the Islands and Retention Ponds could use an update. Most are looking pretty bare.

King County contacted George about work they wanted to redo a CR retention pond in division 3. It turns out that the HOA owns the land. KC would like to have ownership transferred to them. George proposed an easement because transferring ownership would be very difficult due to needing a significant number of homeowners to approve. George is still investigating.

Web Site:

No report this month.

Capital Improvement Committee:

No report this month.

Nominating Committee

We still have an open position on the Board. This coming January one existing Board member's term expires as well as one unfilled seat.

Old Business:

The virtual meetings are working for us. Homeowners who want to attend can request the information from George at president@crcwhoa.org.

Annual Meeting: cannot use church so will have annual meeting online. Proxies must be sent in as they must be signed. Send proxies via the mail – we cannot accept proxies at the virtual meeting. Mail in the proxies early since the mail seems to be slow. Catherine will put the annual meeting presentation on the web site before the meeting.

New Business:

No new business

Please note that non safe and sane fireworks are illegal in the HOA because they are illegal in unincorporated King County. Three years ago we had a house in our HOA burn down due to fireworks.

If you would like to give us your email address in order to be added to our email announcements please send your info to bookkeeper@crcwhoa.org. No one will see your email and we will not give it to anyone.

Roles for the 2020 HOA Board Members

George McGill	President / Common Areas Chair
Catherine George	Reporting Secretary / ACC Chair / Web Master
Alicia Follette	Complaints / Treasurer
Carol Nyseth	Vice President
Open	Community Events Committee Chair
Ian Ludwig	ACC Member / CAM Member
Randy Vermillion	ACC Member / Cul-de-sac Chair
*Don Nelson	Legal and Insurance
* Volunteer, not a Board Member	

Special Topics: Visit our Website and contact the HOA via Email at:

Web – www.crcwhoa.org

Facebook - Candlewood Ridge/Carriagewood HOA

Email – president@crcwhoa.org info@crcwhoa.org architecture@crcwhoa.org

If you would like to give us your email address in order to be added to our email announcements please send your info to bookkeeper@crcwhoa.org.

Please visit us on Facebook also.

Executive session:

No executive session this month.

A motion was made to adjourn the meeting at 7:50pm.

Next Board Meetings:

- January 19th, 2021
- February 16th, 2021
- March 16th, 2021
- April 20th, 2021
- May 19th, 2021
- June 15th, 2021
- July 20th, 2021
- August 17th, 2021
- September 21st, 2021
- October 19th, 2021
- November 16th, 2021
- December 21st, 2021

Annual Meeting:

- January 26th, 2021 7:00 at ~~Fairwood Community United Methodist Church~~ For the duration of the current coronavirus emergency it will be held via telephone. All Homeowners are welcome to attend. Please contact the president of the board for connection instructions at president@crcwhoa.org

Board meetings are usually held at **7:00 pm.** at the Sheriff's Office, Albertson's Shopping Center on the third Tuesday of the month. However, for the duration of the current coronavirus emergency they will be held via telephone. All Homeowners are welcome to attend. Please contact the president of the board for connection instructions at president@crcwhoa.org