

**Candlewood Ridge – Carriage Wood Homeowners' Association**  
**Minutes of the Meeting**  
**May 15th, 2018**

The following is a summary of the meeting minutes and is not yet approved by the Board.

**Board Members Present:** Alicia Follette, Catherine George, George McGill, and Carol Nyseth.

**Others Present:** Fire department representative, Sheriff's Office representative as well as 4 home owners.

This monthly meeting was called to order at 7:00 pm at the King County Sheriff's Office – Fairwood Storefront.

**Fire Department Report:** The focus this month is on spring and the events that accompany it (Prom and Graduation). Of most concern to the department is drinking while driving, texting or talking on a cell phone while driving as well as speeding. Parents need to model good behaviors. Cell phones should be turned off or silenced while in the car. And, please wear seat belts!

Last month the fire department responded to 2 significant fires, 9 motor vehicle accidents, 2 car vs pedestrian incidents, 3 CPR revival calls and 1 shooting.

**Police Report:** This month there were 102 calls in Fairwood that generated case reports. Seven were in our area. One burglary to an open garage. Two court order violations. One arrest for false reporting. One neighbor dispute over a loud diesel truck. One mental health issue. One juvenile disturbance at a residence and one suspicious circumstance call.

**Approval of Last Month's Minutes:** The last month's minutes were approved.

**Homeowner Concerns:** There were 4 H.O.s at this month's meeting. Three had paint requests that were approved and one had a shed request (see ACC below).

### **Committee Reports:**

#### **Common Areas Maintenance Report:**

- Reminder to all Homeowners – It is our responsibility (Not King County's) to keep the street drains clear. Please clear the debris and leaves from the drains by your house and at the ends of your street.
- We continue to have branches and trees fall onto the paths at CR Park. Please contact me at [commonareas@crcwhoa.org](mailto:commonareas@crcwhoa.org) or call 425-738-8611 #80 and leave a message if you notice any trees or branches at either park or any of the Common areas or entrances
- Reminder all dogs must be on leash – this is a King County Law as well as our policy in our HOA
- PLEASE keep your street drains clear. The County does not do this it is up to each Homeowner to keep the street drains by their house clear. This means any street drain in front or on the side of your lot.
- Work has started on the Basketball / Pickleball Court – **please keep out of the fenced area until we take the fence down.**
- I have asked Canber for quotes for barking the common areas and for some major pruning and tree removal at the CR Entrance. I have also asked for a quote on quarterly cleanup of the sidewalk at the First CW entrance. I should have these shortly.

- King County Sheriff Patrols and requests will now be coordinated by the CAM Chair and monthly reports will be submitted before each monthly meeting. Please contact the Board with any areas of concern and we will do our best to accommodate.
- Please keep a watch for suspicious Activity and call 911
- **Reminder:** Our parks are private parks which exist for the use and enjoyment of HOA residents, their families and guests. They are not public parks. Our park usage rules apply to everyone. Following are some of the rules that have been established to maximize safety, and minimize liability and maintenance cost:
  - A. Park Hours: 9:00 am to dusk.
  - B. No Smoking, alcohol, drugs, loud music, golfing, motorized vehicles or **Fireworks** are allowed.
  - C. Animals must be leashed and owners are responsible for cleaning up after their animals.

### **ACC Report:**

We accept ACR requests via e-mail when the form does not need paint chips. (All paint chips must be mailed or hand delivered.) It has been noted that paint requests have been received lately without paint chips as well as requests without ACR forms. All requests must be accompanied by ACR forms which must be signed, include a valid address and phone number and, if for paint or stain, must include paint chips or samples and note which paint is for what part of the house (body, trim, deck, gutters, door, ...).

One Homeowner had requested approval of an oversized shed (normally we limit sheds to 8' x 10'). Due to the size of his lot, the placement of it and the fact that no neighbors would be able to see it and it would not be visible from the street, an exception was made for him and the ACR was approved by the Board.

ACC requests for this month were:

- 1 roof replacement
- 3 fence replacements
- 1 paving
- 11 paint requests
- 2 sheds
- 1 garage door replacement
- 1 siding replacement/front door replacement

### **Complaints Negotiations Report:**

There was one new complaint.

### **Treasurer's Report:**

No report this month.

### **Legal and Insurance Report:**

No report this month.

### **Community Events Committee**

No report this month.

### **Cul-de-Sac Committee**

George is still planning on reviewing the cul-de-sacs when time and weather permits.

### **Web Site:**

There was a discussion about making the ACR requirement more visible.

**Capital Improvement Committee:**

Work is being done on the CW Park project.

**Nominating Committee**

No report this month but still need two new Board members.

**Old Business:**

We discussed the Spring walk about. It took place the last week of April and/or the first week of May. Many more houses were considered very good or star properties.

**New Business:**

It was moved and seconded and pass to increase the lien filing and lien removal fees from \$200 to \$300.

**We need two volunteers to join the Board as one of our 2017 members was not able to continue and we were down by one already.**

If you would like to give us your email address in order to be added to our email announcements please send your info to [bookkeeper@crcwhoa.org](mailto:bookkeeper@crcwhoa.org). No one will see your email and we will not give it to anyone.

Roles for the 2018 HOA Board Members

- George McGill            President / Common Areas Chair / Cul-de-sac Chair
- Catherine George      Reporting Secretary / ACC Chair / Web Master
- Alicia Follette         Complaints / Treasurer
- Carol Nyseth            Vice President
- Holly Jensen            Community Events Committee Chair
- \*Don Nelson            Legal and Insurance
- \* Volunteer, not a Board Member

**Special Topics:** Visit our Website and contact the HOA via Email at:

Web – [www.crcwhoa.org](http://www.crcwhoa.org)

Facebook - Candlewood Ridge/Carriagewood HOA

Email – [president@crcwhoa.org](mailto:president@crcwhoa.org)      [info@crcwhoa.org](mailto:info@crcwhoa.org)      [architecture@crcwhoa.org](mailto:architecture@crcwhoa.org)

If you would like to give us your email address in order to be added to our email announcements please send your info to [bookkeeper@crcwhoa.org](mailto:bookkeeper@crcwhoa.org).

Please visit us on Facebook also.

**Executive session:**

Not needed

A motion was made to adjourn the main meeting at 8:06pm.

**Next Board Meetings:**

- June 19<sup>th</sup>, 2018
- July 17<sup>th</sup>, 2018
- August 21<sup>st</sup>, 2018
- September 18<sup>th</sup>, 2018
- October 16<sup>th</sup>, 2018
- November 20<sup>th</sup>, 2018
- December 18<sup>th</sup>, 2018

**Annual Meeting:**

- January 22<sup>th</sup>, 2019 7:00 at Fairwood Community United Methodist Church

Board meetings are usually held at **7:00 pm.** at the Sheriff's Office, Albertson's Shopping Center on the third Tuesday of the month. All Homeowners are welcome to attend.