

**Candlewood Ridge – Carriage Wood Homeowners’ Association**  
**Minutes of the Meeting**  
**March 17<sup>th</sup>, 2015**

The following is a summary of the meeting minutes and is not yet approved by the board.

**Board Members Present:** Alicia Follette, Catherine George, John Utz, Don Nelson, Carol Nyseth, and George McGill

**Others Present:** 2 home owners

This monthly meeting was called to order at 7:00 pm at the King County Sheriff’s Office – Fairwood Storefront.

**Fire Department Report:** No report this month.

**Police Report:**

In Fairwood last month there were 108 calls for service in Fairwood that generated case reports. Two were in our HOA. One was a fraudulent tax return that may have started with mail theft, the other was the report of suspicious, possibly narcotics related activity. No burglaries, no car prowls, no vandalisms, no mail thefts.

Please note that Sam (our police contact) has told two homeowners that they cannot leave their “portable” basketball hoops blocking the sidewalk 24 hours a day. They have since moved their hoops onto their property. There may be other home owners who have also been blocking the sidewalks and who need to move their possessions off the sidewalks and onto their property.

He has also contacted a home owner(s) who filled both of our garbage cans at CR Park with their personal garbage (1 large black trash bag in each can) This is about the 4th time this has happened (although we do not know if it is always the same home owners). Sam has told them that they cannot put personal garbage bags full of trash in the association garbage cans as it is theft of services.

Stats:

Vehicle contacts: 7

Parking contacts: 6

Citizen contacts: 2

**Approval of Last Month’s Minutes:** The last month’s minutes were approved.

**Committee Reports:**

**Treasurer’s Report:**

We talked about the fact that we are doing well against the 2015 budget.

**ACC Report:**

We are now accepting ACC requests via e-mail when the form does not need paint chips. (All paint chips must be mailed or hand delivered.) The changed ACR form that reflects this has been approved and loaded on to the WEB.

George and Alicia have joined the Architecture Control Committee (ACC) and the ACC chair will include them in all ACR approvals in the future. Two ACR forms were approved by the Board.

ACC requests for were:

1 paint

2 roofs

1 deck cover

1 deck

### **Common Areas Maintenance Report:**

- Reminder to all Homeowners – It is our responsibility (Not King County's) to keep the street drains clear. Please clear the debris and leaves from the drains by your house and at the ends of your street.
- We continue to have branches and trees fall onto the paths at CR Park. Please contact me at [commonareas@crcwhoa.org](mailto:commonareas@crcwhoa.org) or call 425-738-8611 #80 and leave a message if you notice any trees or branches at either park or any of the Common areas or entrances.
- Canber put down fertilizer and moss control at all Common Areas.
- Someone stole 27 retaining blocks and the topping blocks from the CR Entrance – I had Canber work up a quote to replace them – it will be \$1218.19.
- I met with Soos Creek W & S and Jeff from Canber to talk about the plan for the CW Sprinkler system and asked for Quotes for Barking all Common Areas. Barking will be \$4200.00. We also talked about the Retention Pond in CW on SE 183<sup>rd</sup> just East of CW Park. This area should be barked also and this Fall we will need to trim the Flowering Cherry Trees.
- The walking paths at CR Park have several spots where the tree roots have gone under the path and have raised and cracked the asphalt. I met with Keith from Superior Asphalt and we talked about what to do. He is going to work up a quote to repair the 6 to 10 of the worst areas.
- Reminder all dogs must be on leash – this is a King County Law as well as our policy in our HOA Parks.
- King County Sheriff Patrols and requests will now be coordinated by the CAM Chair and monthly reports will be submitted before each monthly meeting. Please contact the Board with any areas of concern and we will do our best to accommodate.
- Please keep a watch for suspicious Activity and call 911
  - Reminder:** Our parks are private parks which exist for the use and enjoyment of HOA residents, their families and guests. They are not public parks. Our park usage rules apply to everyone. Following are some of the rules that have been established to maximize safety, and minimize liability and maintenance cost:
    - A. Park Hours: 9:00 am to dusk.
    - B. No Smoking, alcohol, drugs, loud music, golfing, motorized vehicles or **Fireworks** are allowed.
    - C. Animals must be leashed and owners are responsible for cleaning up after their animals.

### **Complaints Negotiations Report:**

There were no new complaints this month.

### **Homeowner Concerns:**

Two homeowners (a couple) were in attendance (but came in late so their concerns were discussed after the committee reports rather than at the normal point in the agenda). They had a concern that an e-mail that they sent to the President was not acted upon. (It came during a time when we were having issues with our e-mail system.) We talked about their issues and thanked them for having the information that we had asked for with them at the meeting.

### **Legal and Insurance Report:**

None

### **Cul-de-Sac Committee**

None

**Web Site:**

Catherine is the focal if someone has an issue

**Capital Improvement Committee:**

Please contact the board if you have any ideas for Capital Improvements.

**Nominating Committee**

John Utz is chair, Catherine George is a member. There is one old open Board position and will soon be a second. If you are interested in serving on the Board, please contact a Board member or attend a monthly meeting.

**Old Business:**

Due to the lack of volunteers, we will ask Shena if she will organize the Spring postcard project. She will be paid for this work. All events have been cancelled for 2015 due to a lack of volunteers.

**New Business:**

John will be resigning from the Board as his house has been sold and he will be moving to Tacoma. When he leaves, George will take over as President. John will send out an e-mail to all home owners who have given us their e-mail address to talk about the need for Board members as we will be down 2 members.

Roles for the 2015 HOA Board Members

John Utz	President / Nominating Committee Chair
Alicia Follette	Complaints
George McGill	Common Areas Chair/Cul-de-sac Chair/Vice President
Don Nelson	Legal and Insurance/Treasurer
Catherine George	ACC/Web Master/Reporting Secretary
Carol Nyseth	Member at Large
Open position	Member at Large

**Special Topics:** Visit our Website and contact the HOA via Email at:

Web – [www.crcwhoa.org](http://www.crcwhoa.org)

Email – [president@crcwhoa.org](mailto:president@crcwhoa.org)      [info@crcwhoa.org](mailto:info@crcwhoa.org)

If you would like to give us your email address in order to be added to our email announcements please send your info to [bookkeeper@crcwhoa.org](mailto:bookkeeper@crcwhoa.org).

Please visit us on Facebook also.

An Executive session was held after the open Board meeting to discuss a home owner's concerns.

A motion was made to adjourn the main meeting at 8:20pm.

**Next Board Meetings:**

- April 21<sup>st</sup>, 2015
- May 19<sup>th</sup>, 2015
- June 16<sup>th</sup>, 2015
- July 21<sup>st</sup>, 2015
- August 18<sup>th</sup>, 2015
- September 15<sup>th</sup>, 2015
- October 20<sup>th</sup>, 2015

- November 17<sup>th</sup>, 2015
- December 15<sup>th</sup>, 2015

**Annual Meeting:**

- January 26<sup>th</sup>, 2016 7:00 at Fairwood Community United Methodist Church

Board meetings are usually held at **7:00 pm.** at the Sheriff's Office, Albertson's Shopping Center.  
All Homeowners are welcome to attend.