

**Candlewood Ridge – Carriage Wood Homeowners’ Association**  
**Minutes of the Meeting**  
**September 15th, 2020**

The following is a summary of the meeting minutes and is not yet approved by the Board.

**Board Members Present:** Alicia Follette, Carol Nyseth, Catherine George, George McGill, Ian Ludwig and Randy Vermillion.

**Others Present:** 3 homeowners

This monthly meeting was called to order at 7:05 pm virtually via WebEx

**Fire Department Report:** The report is attached at the end of the minutes

**Police Report:** 100 calls for service in Fairwood that generated cases last month. Four were in our HOA area. One each—Found elderly lost person, larceny of bricks, Reckless driver and a vandalism. Not bad, no burglaries or car thefts.

Plus

7 traffic contacts

5 parking contacts

1 citizen contact

**Approval of Last Month’s Minutes:** The last month’s minutes were approved.

**Homeowner Concerns:** Question about what fireworks are legal in King County? Safe and sane are legal but the majority are not. Question about what the problem is with the CW basketball court? The issue is with non-resident teenagers abusing the park. Is there any way we can put speed bumps in at 179<sup>th</sup> and 158<sup>th</sup>? (KC will not put them in.) What about a round about? A light? The H.O. was told to contact King County.

Please note: DO NOT PARK ON SIDEWALKS. It is always illegal but is even more a problem with people trying to walk using social distancing guidelines.

**Committee Reports:**

**Common Areas Maintenance Report:**

- Reminder to all Homeowners – It is our responsibility (Not King County’s) to keep the street drains clear. Please clear the debris and leaves from the drains by your house and at the ends of your street.
- We continue to have branches and trees fall onto the paths at CR Park. Please contact me at [commonareas@crcwhoa.org](mailto:commonareas@crcwhoa.org) or call 425-738-8611 and leave a message if you notice any trees or branches at either park or any of the Common areas or entrances.
- Reminder all dogs must be on leash – this is a King County Law as well as our policy in our HOA. Also PLEASE use the provided Mutt Mitts and pick up after your dogs. Many thanks to you polite Dog Owners that do pick up after your dogs.
- Two dead trees fell in CR Park, both onto the Pipeline area. I have asked Camber to cut up and leave in the wooded area.

- Now that it seems Summer is winding down I will be having the water at the Parks and entrance turned off in the coming week.
- King County is now in Phase 2 which means playgrounds are now open, but please use common sense and keep the recommended 6 ft distance. The Pickleball net has been put up and the lock is off the Basketball hoop. The HOA Board is going to be keeping a close watch on behavior. The graffiti has been primed with white primer now it just needs to be painted, we are not keeping the adjusting tool, BB hoop lock or padlocks in the shed any longer.
- We have mailed out a letter drafted by the HOA Lawyer regarding Park usage and social distancing and using common sense. The HOA assumes No Liability if anyone gets sick from using the Park or Playground Equipment.
- King County Sheriff Patrols and requests will now be coordinated by the CAM Chair and monthly reports will be submitted before each monthly meeting. Please contact the Board with any areas of concern and we will do our best to accommodate.
- Please keep a watch for suspicious Activity and call 911
- **Reminder:** Our parks are private parks which exist for the use and enjoyment of HOA residents, their families and guests. They are not public parks. Our park usage rules apply to everyone. Following are some of the rules that have been established to maximize safety, and minimize liability and maintenance cost:
  - A. Park Hours: 9:00 am to dusk.
  - B. No Smoking, alcohol, drugs, loud music, golfing, motorized vehicles or **Fireworks** are allowed.
  - C. Animals must be leashed, and owners are responsible for cleaning up after their animals.

### **ACC Report:**

We accept ACR requests via e-mail when the form does not need paint chips. (All paint chips must be mailed or hand delivered.) It has been noted that paint requests have been received lately without paint chips as well as requests without ACR forms. All requests must be accompanied by ACR forms which must be signed, include a valid address and phone number and, if for paint or stain, must include paint chips and note which paint is for what part of the house (body, trim, deck, gutters, door, ...). If you want to speed up your notification, be sure that your email address is clearly written.

Due to the pandemic the ACC will consider ACRs with virtual paint chips but only when there is no question as to whether they would be approved. We will continue this policy throughout 2020 and will re-evaluate in 2021 to determine if this can become permanent.

ACC requests for this month were:

7 paint

1 driveway/walkway

1 shed

### **Complaints Negotiations Report:**

There was one email complaint about kids' toys in the driveway. Please note that the complaints mentioned in the minutes do NOT include complaints generated by the annual walk thru unless specifically noted

### **Treasurer's Report:**

No report this month

### **Legal and Insurance Report:**

No report this month

### **Community Events Committee**

We need volunteers. The Easter Egg Hunt was cancelled due to the lack of volunteers and the COVID-19 crisis. The Garage Sale and Summer Event are also canceled for the same reasons.

Please note that, if a home owner wants to reserve a park, he or she should contact the CAM chair at [commonareas@crcwhoa.org](mailto:commonareas@crcwhoa.org) or call 425-738-8611 #80 and leave a message.

### **Cul-de-Sac Committee**

#### **Cul-de-Sac Committee Report – September 2020**

- Inspected all 18 Cul-de-Sac Islands and 5 Retention Ponds within the last 2 days
- All bushes, grass and tree maintenance in good condition – some weeds growing
- No Islands recommended for renovation at this time – no change in Island score for September

#### **On-going Issues/Concerns**

- Next time Camber performs any Bark application within the neighborhood, most of the Islands and Retention Ponds could use an update. Most are looking pretty bare.

### **Web Site:**

No report this month.

### **Capital Improvement Committee:**

No report this month.

### **Nominating Committee**

We still have an open position on the Board.

### **Old Business:**

Walk thru status is going well. On third set of reviews. Thank you to the volunteers.

The virtual meetings are working for us. Homeowners who want to attend can request the information from George at [president@crcwhoa.org](mailto:president@crcwhoa.org).

Signage at park is still under review but there have been only 2 volunteers to work on this.

### **New Business:**

**Please note that non safe and sane fireworks are illegal in the HOA because they are illegal in unincorporated King County.** Three years ago we had a house in our HOA burn down due to fireworks.

If you would like to give us your email address in order to be added to our email announcements please send your info to [bookkeeper@crcwhoa.org](mailto:bookkeeper@crcwhoa.org). No one will see your email and we will not give it to anyone.

Roles for the 2020 HOA Board Members

George McGill	President / Common Areas Chair
Catherine George	Reporting Secretary / ACC Chair / Web Master
Alicia Follette	Complaints / Treasurer
Carol Nyseth	Vice President
Open	Community Events Committee Chair

Ian Ludwig           ACC Member / CAM Member  
Randy Vermillion   ACC Member / Cul-de-sac Chair  
\*Don Nelson        Legal and Insurance  
                  \* Volunteer, not a Board Member

**Special Topics:** Visit our Website and contact the HOA via Email at:

Web – [www.crcwhoa.org](http://www.crcwhoa.org)

Facebook - Candlewood Ridge/Carriagewood HOA

Email – [president@crcwhoa.org](mailto:president@crcwhoa.org)   [info@crcwhoa.org](mailto:info@crcwhoa.org)   [architecture@crcwhoa.org](mailto:architecture@crcwhoa.org)

If you would like to give us your email address in order to be added to our email announcements please send your info to [bookkeeper@crcwhoa.org](mailto:bookkeeper@crcwhoa.org).

Please visit us on Facebook also.

**Executive session:**

We discussed one issue

A motion was made to adjourn the meeting at 7:28pm.

**Next Board Meetings:**

- October 20<sup>th</sup>, 2020
- November 17<sup>th</sup>, 2020
- December 15<sup>th</sup>, 2020
- January 19<sup>th</sup>, 2021
- February 16<sup>th</sup>, 2021
- March 16<sup>th</sup>, 2021
- April 20<sup>th</sup>, 2021
- May 19<sup>th</sup>, 2021
- June 15<sup>th</sup>, 2021
- July 20<sup>th</sup>, 2021
- August 17<sup>th</sup>, 2021
- September 21<sup>st</sup>, 2021
- October 19<sup>th</sup>, 2021
- November 16<sup>th</sup>, 2021
- December 21<sup>st</sup>, 2021

**Annual Meeting:**

- January 26<sup>th</sup>, 2021   7:00 at ~~Fairwood Community United Methodist Church~~ For the duration of the current coronavirus emergency it will be held via telephone. All Homeowners are welcome to attend. Please contact the president of the board for connection instructions at [president@crcwhoa.org](mailto:president@crcwhoa.org)

Board meetings are usually held at **7:00 pm.** at the Sheriff's Office, Albertson's Shopping Center on the third Tuesday of the month. However, for the duration of the current coronavirus emergency they will be held via telephone. All Homeowners are welcome to attend. Please contact the president of the board for connection instructions at [president@crcwhoa.org](mailto:president@crcwhoa.org)

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# Homeowners Association Update

## September 2020



### September is National Preparedness Month

September is National Preparedness Month. The Puget Sound region is seismically active, with hundreds of earthquakes occurring every year. Most of these earthquakes are so small they can only be detected by sensitive instruments. However, damaging earthquakes have occurred in this region during the past 130 years.

We have two faults that present a significant earthquake danger to our area. They are the Seattle Fault and the Cascadia Subduction Zone. The 2001 Nisqually Quake was a result of activity on the Seattle Fault line. The Cascadia Subduction Zone is a source of historically large earthquakes greater than 8.0 in magnitude.

With very large earthquakes, the ground can shake for as much as five minutes. The prolonged shaking causes much more extensive damage than shorter earthquakes. There are many things you can do to be prepared for an earthquake in addition to taking some general emergency preparedness steps.



### Make a Plan

Take a couple minutes and consider what your family may need in a disaster.

- **Age and capacity of your family members.** Who may need some help to evacuate and who is capable of assisting?
- Are there any **special dietary needs** in your household?
- What **medications and equipment** are needed?
- Is there anyone in your household who is living with a **disability or access and functional need**?
- Are there **languages other than English** spoken in your household? How will your family communicate in a disaster?
- What would you do with your **pets or service animals**?
- What if your **family is not together** when a disaster strikes?
- Be familiar with the types of disasters that could affect the area and have a communication plan

Source: [www.ready.gov](http://www.ready.gov)

### Basic Disaster Supplies Kit

To assemble your kit store items in airtight plastic bags and put your entire disaster supplies kit in one or two easy-to-carry containers such as plastic bins or a duffel bag.

### **A basic emergency supply kit could include the following recommended items:**

- Water (one gallon per person per day for at least three days, for drinking and sanitation)
- Food (at least a three-day supply of non-perishable food)
- Battery-powered or hand crank radio and a NOAA Weather Radio with tone alert
- Flashlight
- First aid kit
- Extra batteries
- Whistle (to signal for help)
- Dust mask (to help filter contaminated air)
- Plastic sheeting and duct tape (to shelter in place)
- Moist towelettes, garbage bags and plastic ties (for personal sanitation)

- Wrench or pliers (to turn off utilities)
- Manual can opener (for food)
- Local maps
- Cell phone with chargers and a backup battery

Source: <https://www.ready.gov/kit>

### **Sign up for Alerts and Warnings**

King County has an Emergency Notification called ALERT King County which can help you stay informed about potential hazards and threats that impact your area. Register your physical address(es), email address(es), and phone number(s) to receive important safety information during an emergency. Sign-up is free.

To learn more and register for ALERT King County visit: <https://www.kingcounty.gov/depts/emergency-management/alert-king-county.aspx>

### **Fall Prevention Awareness Week**

Every September on the first day of fall, National Falls Prevention Awareness Day is promoted. States are encouraged to promote falls prevention awareness and screening activities to draw attention to the problem and offer adults practical solutions.

Falls are the leading cause of fatal and non-fatal injuries for older Americans. Falls threaten older adults' safety and independence and generate enormous economic and personal costs. However, falling is not an inevitable result of aging. Through practical lifestyle adjustments, evidence-based falls prevention programs, and community partnerships, the number of falls among seniors can be substantially reduced

### **Steps to Prevent a Fall**

- Find a good balance and exercise program.
- Talk to your health professional about getting a fall risk assessment.
- Taking medications at the same time each day. Regularly review your medications with your doctor or pharmacist.
- Add grab bars outside tub & shower area
- Ensure there is plenty of lighting in the home.
- Get eyes and ears checked annually.
- Keep your home safe. Eliminate tripping hazards like cords and rugs.

Source: [National Council on Aging](#)