

**Candlewood Ridge/Carriage Wood Homeowners' Association
Owner Registration Form**

1. Property Account Number: _____

2. Property Address:

_____ Street Address _____ City _____ State _____ Zip

3. Names of all legal property owners: Owner #1: _____
(add more on back if needed*) Owner #2: _____

****if there are more than two owners, please provide the following information for the additional owners on the reverse of this form next to their names:**

4. Where do the owners of this property live? (check the applicable boxes)

Owner #1 At the property Off-site

Owner #2 At the property Off-site

5. Where should the Association send your mail? To property To an off-site address (list the address below)

_____ Street Address _____ City _____ State _____ Zip

6. List the phone numbers and email addresses for all owners, as applicable:

	<u>Home</u>	<u>Work</u>	<u>Cell</u>	<u>E-mail</u>
Owner #1:	_____	_____	_____	_____
Owner #2:	_____	_____	_____	_____

7. IN CASE OF EMERGENCY: In case of an emergency situation (fire/flood/police activity/etc), please provide a local emergency contact that could come in person, if a property owner cannot be contacted:

Name: _____ Phone #: _____ Relationship: _____
Name: _____ Phone #: _____ Relationship: _____

Please sign and date this form below and return it to:

By mail: **CR/CW HOA, PO BOX 58397, Renton WA 98058**

By email: **admin@crcwhoa.org**

Thank you for your cooperation.

Owner #1 Signature _____ Date _____

Owner #2 Signature _____ Date _____

ATTENTION

If you are currently leasing your property, please fill out the Tenant Information section on the next page. Failure to comply may result in fines being levied against you and your property, until current Tenant Information and a current, signed copy of the lease is received.

Tenant Information

1. If the property is currently being leased, please list all the adults living at the property including their name(s) and their relationship to you:

Name Tenant #1: _____

Please check the following: Tenant Relative Other: _____

Name Tenant #2: _____

Please check the following: Tenant Relative Other: _____

Name Tenant #3: _____

Please check the following: Tenant Relative Other: _____

Name Tenant #4: _____

Please check the following: Tenant Relative Other: _____

2. List the phone numbers and email addresses for all adult residents, as applicable:

	<u>Home</u>	<u>Work</u>	<u>Cell</u>	<u>E-mail</u>
Tenant #1:	_____	_____	_____	_____
Tenant #2:	_____	_____	_____	_____
Tenant #3:	_____	_____	_____	_____
Tenant #4:	_____	_____	_____	_____

3. IN CASE OF EMERGENCY: In case of an emergency situation (fire/flood/police activity/etc), please provide a local emergency contact that could come in person, if a property owner or tenant cannot be contacted:

Name: _____ Phone #: _____ Relationship: _____

Name: _____ Phone #: _____ Relationship: _____

3. Length of the Lease Agreement

(attach a copy of the current, signed lease to this form):

Start Date: _____ End Date: _____

**Property Owner with Tenant(s)
Rules and Regulations Acknowledgement**

Date: _____

I (We), _____, the owner(s) of property located at _____, do hereby acknowledge that I(we) have referred the tenant(s) to the CR/CW HOA governing documents at www.crcwhoa.com and that they agree to follow all CR/CW HOA governing documents shown on the HOA webpage or risk eviction.

Owner(s) Signature(s)