

**Candlewood Ridge – Carriage Wood Homeowners’ Association**  
**Minutes of the Meeting**  
**March 17th, 2020**

The following is a summary of the meeting minutes and is not yet approved by the Board.

**Board Members Present:** Alicia Follette, Catherine George, George McGill, Ian Ludwig and Randy Vermillion.

**Others Present:** None

This monthly meeting was called to order at 7:05 pm at the King County Sheriff’s Office – Fairwood Storefront.

**Fire Department Report:** There was no Fire Department Report this month

**Police Report:** There was no Police Department Report this month

**Approval of Last Month’s Minutes:** The last month’s minutes were approved.

**Homeowner Concerns:** There were no homeowner issues brought up except for the complaint that has been open for some time about a homeowner who installed an extremely tall shed. The footprint of the shed was approved but the height was not documented on the request.

**Committee Reports:**

**Common Areas Maintenance Report:**

- Reminder to all Homeowners – It is our responsibility (Not King County’s) to keep the street drains clear. Please clear the debris and leaves from the drains by your house and at the ends of your street.
- We continue to have branches and trees fall onto the paths at CR Park. Please contact me at [commonareas@crwhoa.org](mailto:commonareas@crwhoa.org) or call 425-738-8611 and leave a message if you notice any trees or branches at either park or any of the Common areas or entrances.
- At Candlewood Ridge along 159 Ave. SE we had a 65 ft Douglas Fir tree fall in that big windstorm we had at the beginning of March. It fell directly across the entire street, King County Roads cut it up and cleaned the street. The only damage was to the streetlight.
- Reminder all dogs must be on leash – this is a King County Law as well as our policy in our HOA. Also PLEASE use the provided Mutt Mitts and pick up after your dogs. Many thanks to you polite Dog Owners that do pick up after your dogs.
- We have had more problems with the Basketball Hoop and the Shed. The adjusting tool went missing, both locks are gone, and the shed has been damaged again. Somebody gave the combo out or left the locks off and the group of ‘Out of area’ teens were seen using the Basketball Court. The adjusting tool has since been turned in by a Homeowner’s Son who was forced off the Court by these teens. We are going to lock up the hoop and shed with keyed locks and they will remain locked until a solution can be found. The Board has tried everything we could think of and are asking the Homeowners who want to use this Court to form a committee and come up with solutions. Please contact- [president@crwhoa.org](mailto:president@crwhoa.org).

- Someone has graffitied the storage shed at CW Park; we will have to probably paint over it when the weather gets a bit warmer.
- King County Sheriff Patrols and requests will now be coordinated by the CAM Chair and monthly reports will be submitted before each monthly meeting. Please contact the Board with any areas of concern and we will do our best to accommodate.
- Please keep a watch for suspicious Activity and call 911
- **Reminder:** Our parks are private parks which exist for the use and enjoyment of HOA residents, their families and guests. They are not public parks. Our park usage rules apply to everyone. Following are some of the rules that have been established to maximize safety, and minimize liability and maintenance cost:
  - A. Park Hours: 9:00 am to dusk.
  - B. No Smoking, alcohol, drugs, loud music, golfing, motorized vehicles or **Fireworks** are allowed.
  - C. Animals must be leashed, and owners are responsible for cleaning up after their animals.

### **ACC Report:**

We accept ACR requests via e-mail when the form does not need paint chips. (All paint chips must be mailed or hand delivered.) It has been noted that paint requests have been received lately without paint chips as well as requests without ACR forms. All requests must be accompanied by ACR forms which must be signed, include a valid address and phone number and, if for paint or stain, must include paint chips and note which paint is for what part of the house (body, trim, deck, gutters, door, ...). If you want to speed up your notification, be sure that your email address is clearly written.

ACC requests for this month were:

- 1 sidewalk replacement
- 1 rubber mulch
- 1 window replacement
- 1 driveway replacement
- 3 paint
- 1 drainage trench
- 1 chimney repair and 1 chimney removal (same house)

### **Complaints Negotiations Report:**

There were 3 complaints. Please note that the complaints mentioned in the minutes do NOT include complaints generated by the annual walk thru unless specifically noted.

### **Treasurer's Report:**

The treasurer's report was on track

### **Legal and Insurance Report:**

One house that has been vacant for 10 years in CR had papers filed for a sheriff's sale. However, the homeowner paid off all outstanding dues, fees and fines recently. He has not done any maintenance so we may have to refile liens as the costs continue.

### **Community Events Committee**

We need volunteers. The Easter Egg Hunt has been cancelled due to the lack of volunteers and the COVID-19 crisis.

Please note that, if a home owner wants to reserve a park, he or she should contact the CAM chair at [commonareas@crwhoa.org](mailto:commonareas@crwhoa.org) or call 425-738-8611 #80 and leave a message.

### **Cul-de-Sac Committee**

No report this month.

### **Web Site:**

No report this month.

### **Capital Improvement Committee:**

No report this month. The center island plantings at the CR entrance and bushes at the sides of the entrance should be addressed in 2020.

### **Nominating Committee**

We still have an open position on the Board.

### **Old Business:**

George will also remind the lawyer about reviewing the ACC guidelines.

The Easter Egg Hunt is cancelled for this year at least.

### **New Business:**

We discussed the spring walk about process. Then we talked about how to meet virtually in the future until this crisis is over. One board member will set up a webex meeting and send the link to the board members.

Homeowners who want to attend can request the information from George. Per the HOA's lawyer the Boards duty is to inform all HO's before we do this and the letters are going out this week.

If you would like to give us your email address in order to be added to our email announcements please send your info to [bookkeeper@crcwhoa.org](mailto:bookkeeper@crcwhoa.org). No one will see your email and we will not give it to anyone.

### Roles for the 2020 HOA Board Members

George McGill	President / Common Areas Chair / Cul-de-sac Chair
Catherine George	Reporting Secretary / ACC Chair / Web Master
Alicia Follette	Complaints / Treasurer
Carol Nyseth	Vice President
Open	Community Events Committee Chair
Ian Ludwig	ACC Member/CAM Member
Randy Vermillion	ACC Member
*Don Nelson	Legal and Insurance
* Volunteer, not a Board Member	

### **Special Topics:** Visit our Website and contact the HOA via Email at:

Web – [www.crcwhoa.org](http://www.crcwhoa.org)

Facebook - Candlewood Ridge/Carriagewood HOA

Email – [president@crcwhoa.org](mailto:president@crcwhoa.org) [info@crcwhoa.org](mailto:info@crcwhoa.org) [architecture@crcwhoa.org](mailto:architecture@crcwhoa.org)

If you would like to give us your email address in order to be added to our email announcements please send your info to [bookkeeper@crcwhoa.org](mailto:bookkeeper@crcwhoa.org).

Please visit us on Facebook also.

### **Executive session:**

None required this month.

A motion was made to adjourn the meeting at 7:30pm.

### **Next Board Meetings:**

- April 21<sup>st</sup>, 2020
- May 19<sup>th</sup>, 2020
- June 16<sup>th</sup>, 2020
- July 21<sup>st</sup>, 2020
- August 18<sup>th</sup>, 2020
- September 15<sup>th</sup>, 2020
- October 20<sup>th</sup>, 2020
- November 17<sup>th</sup>, 2020
- December 15<sup>th</sup>, 2020
- January 19<sup>th</sup>, 2021
- February 16<sup>th</sup>, 2021
- March 16<sup>th</sup>, 2021
- April 20<sup>th</sup>, 2021
- May 19<sup>th</sup>, 2021
- June 15<sup>th</sup>, 2021
- July 20<sup>th</sup>, 2021
- August 17<sup>th</sup>, 2021
- September 21<sup>st</sup>, 2021
- October 19<sup>th</sup>, 2021
- November 16<sup>th</sup>, 2021
- December 21<sup>st</sup>, 2021

### **Annual Meeting:**

- January 26<sup>th</sup>, 2021 7:00 at Fairwood Community United Methodist Church

Board meetings are usually held at **7:00 pm.** at the Sheriff's Office, Albertson's Shopping Center on the third Tuesday of the month. However, for the duration of the current coronavirus emergency they will be held via telephone. All Homeowners are welcome to attend. Please contact the president of the board for connection instructions at [president@crcwhoa.org](mailto:president@crcwhoa.org)