

**Candlewood Ridge – Carriage Wood Homeowners’ Association**  
**Minutes of the Meeting**  
**March 19<sup>th</sup>, 2019**

The following is a summary of the meeting minutes and is not yet approved by the Board.

**Board Members Present:** Alicia Follette, Anna White, Carol Nyseth, Catherine George, and George McGill.

**Others Present:** Sam, our Sheriff’s Office representative.

This monthly meeting was called to order at 7:05pm at the King County Sheriff’s Office – Fairwood Storefront. The people in attendance were introduced.

**Fire Report:** There was no fire department report.

**Police Report:** This month there were 95 calls for service that resulted in a case report being taken. Four were in our area. One trespass, one threats complaint, one disturbance (party) and one ID theft

Traffic stops: 8

Parking contacts: 7

**Approval of Minutes:** The prior month’s minutes were approved.

**Homeowner Concerns:** No homeowners were present but George has been contacted about some fallen trees in the park. He will have a tree company review all common area trees.

**Committee Reports:**

**Common Areas Maintenance Report:**

- NOW THAT SPRING IS ALMOST HERE --Reminder to all Homeowners – It is our responsibility (Not King County’s) to keep the street drains clear. Please clear the debris and leaves from the drains by your house and at the ends of your street.
- We continue to have branches and trees fall onto the paths at CR Park. Please contact me at [commonareas@crcwhoa.org](mailto:commonareas@crcwhoa.org) or call 425-738-8611 #80 and leave a message if you notice any trees or branches at either park or any of the Common areas or entrances
- Reminder all dogs must be on leash – this is a King County Law as well as our policy in our HOA
- PLEASE keep your street drains clear. The County does not do this it is up to each Homeowner to keep the street drains by their house clear. This means any street drain in front or on the side of your lot. As this slush starts to melt please try to clean the drains near your house – if you notice one that hasn’t been and you cannot do contact us and we will try to get it cleared – Thanks to all who are doing this
- Canber our landscape company can take care of small trees and fallen branches but since the Lawsuit do not want to contact a tree company to do third party tree work. I have contacted Davey’s tree service, who has done work on the Maple trees about 3 years ago and we are probably going to have them for large trees from now on. I am meeting with them this week to discuss this.

- With the great weather we have been having I put the Pickleball net back up. Please don't let the kids climb on it. The HOA has some rackets and a few balls and the height adjustment tool for the BB pole in the shed – please contact George at 425-502-0313 for the lock combination. Please note whoever unlocks it must put equipment back and relock the shed.
- King County Sheriff Patrols and requests will now be coordinated by the CAM Chair and monthly reports will be submitted before each monthly meeting. Please contact the Board with any areas of concern and we will do our best to accommodate.
- Please keep a watch for suspicious Activity and call 911
- **Reminder:** Our parks are private parks which exist for the use and enjoyment of HOA residents, their families and guests. They are not public parks. Our park usage rules apply to everyone. Following are some of the rules that have been established to maximize safety, and minimize liability and maintenance cost:
  - A. Park Hours: 9:00 am to dusk.
  - B. No Smoking, alcohol, drugs, loud music, golfing, motorized vehicles or **Fireworks** are allowed.
  - C. Animals must be leashed and owners are responsible for cleaning up after their animals.

### **ACC Report:**

We accept ACR requests via e-mail when the form does not need paint chips. (All paint chips must be mailed or hand delivered.) It has been noted that paint requests have been received lately without paint chips as well as requests without ACR forms. All requests must be accompanied by ACR forms which must be signed, include a valid address and phone number and, if for paint or stain, must include paint chips or samples and note which paint is for what part of the house (body, trim, deck, gutters, door, ...). Paint chips are REQUIRED even if painting the same color as before.

Anna White will replace Carol Nyseth on the ACC.

ACC requests for this month were:

- 1 shed
- 1 fence replacements
- 1 paint
- 1 landscaping
- 1 greenhouse

### **Complaints Negotiations Report:**

There were no new complaints.

### **Treasurer's Report:**

No problems.

### **Legal and Insurance Report:**

One house that is being neglected has major issues including a collapsed deck.

### **Community Events Committee**

Next event is the Easter egg hunt on April 20<sup>th</sup> **IF** volunteers come forward to help.

### **Cul-de-Sac Committee**

No report this month.

**Web Site:**

No report this month. However, Catherine wants to enhance the visibility of the ACC guidelines.

**Capital Improvement Committee:**

George will get together the committee that met last year to look into the CR entrance plantings and investigate the possibility of lighting the signs at the HOA entrances in 2019.

**Nominating Committee**

No report this month but still need two new Board members.

**Old Business:**

The ACC guidelines have been modified once and more modifications were recommended. They will be sent out to the BOD members the end of March for additional review.

**New Business:**

The spring walkthrough/postcard project will kick off soon. The first walk thrus will take place the last week of April through the first week of May. The second walk thrus will take place 60 days later.

If you would like to give us your email address in order to be added to our email announcements please send your info to [bookkeeper@crcwhoa.org](mailto:bookkeeper@crcwhoa.org). No one will see your email and we will not give it to anyone.

**Executive session:**

Not required

Roles for the 2019 HOA Board Members

George McGill	President / Common Areas Chair / Cul-de-sac Chair
Catherine George	Reporting Secretary / ACC Chair / Web Master
Alicia Follette	Complaints / Treasurer
Carol Nyseth	Vice President
Holly Jensen	Community Events Committee Chair
Anna White	Member at Large
*Don Nelson	Legal and Insurance
* Volunteer, not a Board Member	

**Special Topics:** Visit our Website and contact the HOA via Email at:

Web – [www.crcwhoa.org](http://www.crcwhoa.org)

Facebook - Candlewood Ridge/Carriagewood HOA

Email – [president@crcwhoa.org](mailto:president@crcwhoa.org)     [info@crcwhoa.org](mailto:info@crcwhoa.org)     [architecture@crcwhoa.org](mailto:architecture@crcwhoa.org)

If you would like to give us your email address in order to be added to our email announcements please send your info to [bookkeeper@crewhoa.org](mailto:bookkeeper@crewhoa.org).

Please visit us on Facebook also.

A motion was made to adjourn the main meeting at 8:30pm.

**Next Board Meetings:**

- April 16<sup>th</sup>, 2019
- May 21<sup>st</sup>, 2019
- June 18<sup>th</sup>, 2019
- July 16<sup>th</sup>, 2019
- August 20<sup>th</sup>, 2019

- September 17<sup>th</sup>, 2019
- October 15<sup>th</sup>, 2019
- November 19<sup>th</sup>, 2019
- December 17<sup>th</sup>, 2019

**Annual Meeting:**

- January 28<sup>th</sup>, 2020 7:00 at Fairwood Community United Methodist Church

Board meetings are usually held at **7:00 pm.** at the Sheriff's Office, Albertson's Shopping Center on the third Tuesday of the month. All Homeowners are welcome to attend.