

**Candlewood Ridge – Carriage Wood Homeowners’ Association**  
**Minutes of the Meeting**  
**August 21<sup>st</sup>, 2018**

The following is a summary of the meeting minutes and is not yet approved by the Board.

**Board Members Present:** Catherine George, Holly Jensen, George McGill, and Carol Nyseth.

**Others Present:** Sam, our Sheriff’s Office representative as well as 1 home owner.

This monthly meeting was called to order at 7:00pm at the King County Sheriff’s Office – Fairwood Storefront.

**Fire Department Report:** No report this month.

**Police Report:** No statistics this month but Sam mentioned that a note on a car that was parked on the sidewalk got the owner of the car to promise to park legally in the future.

**Approval of Last Month’s Minutes:** The last month’s minutes were approved.

**Homeowner Concerns:** The H.O. present asked about the status of the lawsuit. He was told to ask the lawyer. He will e-mail George the question so George can either pass it on or send him the e-mail address. However, our lawyer has passed on this for status: “At this point I would only share the case is progressing and currently not all parties have yet appeared.”

**Committee Reports:**

**Common Areas Maintenance Report:**

- Reminder to all Homeowners – It is our responsibility (Not King County’s) to keep the street drains clear. Please clear the debris and leaves from the drains by your house and at the ends of your street.
- We continue to have branches and trees fall onto the paths at CR Park. Please contact me at [commonareas@crwhoa.org](mailto:commonareas@crwhoa.org) or call 425-738-8611 #80 and leave a message if you notice any trees or branches at either park or any of the Common areas or entrances
- • Reminder all dogs must be on leash – this is a King County Law as well as our policy in our HOA
- • PLEASE keep your street drains clear. The County does not do this it is up to each Homeowner to keep the street drains by their house clear. This means any street drain in front or on the side of your lot.
- • We have decided to put a wooden shed at CW Park to hold the net and poles and the crank for the Basketball pole height and 4 paddles and 4 balls for pickleball. There is a combination lock on it, for now if you need to get in we ask for an adult to text 425-502-0313 tell us your name and I will text you back the combo. Whoever unlocks it will be responsible for putting everything back and locking the shed back up.
- • When the sprinklers were turned on there were 3 broken heads that had to be changed and 3 were added around the new BB court. We also had a problem with the timer for both CR Parks. It was not working properly so I cleaned it, blew it out with compressed air and lubricated all the gears and levers. It seems to be working well now but it will probably need to be updated soon.

- King County Sheriff Patrols and requests will now be coordinated by the CAM Chair and monthly reports will be submitted before each monthly meeting. Please contact the Board with any areas of concern and we will do our best to accommodate.
- Please keep a watch for suspicious Activity and call 911
- **Reminder:** Our parks are private parks which exist for the use and enjoyment of HOA residents, their families and guests. They are not public parks. Our park usage rules apply to everyone. Following are some of the rules that have been established to maximize safety, and minimize liability and maintenance cost:
  - A. Park Hours: 9:00 am to dusk.
  - B. No Smoking, alcohol, drugs, loud music, golfing, motorized vehicles or **Fireworks** are allowed.
  - C. Animals must be leashed and owners are responsible for cleaning up after their animals

### **ACC Report:**

We accept ACR requests via e-mail when the form does not need paint chips. (All paint chips must be mailed or hand delivered.) It has been noted that paint requests have been received lately without paint chips as well as requests without ACR forms. All requests must be accompanied by ACR forms which must be signed, include a valid address and phone number and, if for paint or stain, must include paint chips or samples and note which paint is for what part of the house (body, trim, deck, gutters, door, ...).

ACC requests for this month were:

4 fences

1 chimney

10 paint requests (includes 2 garage doors and 1 gutter)

### **Complaints Negotiations Report:**

No report this month.

### **Treasurer's Report:**

No problems, pretty good.

### **Legal and Insurance Report:**

No report.

### **Community Events Committee**

The Summer Event was August 18<sup>th</sup> this year and went well. The inflatable company was very good. We have a plaque for Rosie who contributed money for the CW park toy work. George will put it on the steps.

### **Cul-de-Sac Committee**

The two Islands for this year were done this month. They are both on SE 178th Pl. We cut down 2 trees in one and one tree and removed a large Juniper bush in the other. We then had all three stumps removed. While removing one stump a sewer vault was disturbed a bit. It was covered with at least 12 inches of dirt and we had not noticed it in the 6 years we have been inspecting the Islands. We contacted CRW&S and they are going to repair and reset. To be safe we are going to provide them a list of the remaining Islands to see if there are any others buried. Once that was done Superior Asphalt came and removed the dirt and roots to shorten the Islands. They then added crushed rock compacted and put down 3 inches of new asphalt. The next day they installed the new curbing. After CRW&S are finished we will remove any excess dirt and level the ground and then put bark down.

### **Web Site:**

No report this month but will work on how to indicate what work requires an ACR form..

**Capital Improvement Committee:**

No change to the CR entrance work

**Nominating Committee**

No report this month but still need two new Board members.

**Old Business:**

The ACC guidelines have not been worked on yet.

**New Business:**

No new business

**We need two volunteers to join the Board as one of our 2017 members was not able to continue and we were down by one already.**

If you would like to give us your email address in order to be added to our email announcements please send your info to [bookkeeper@crcwhoa.org](mailto:bookkeeper@crcwhoa.org). No one will see your email and we will not give it to anyone.

**Executive session:**

None

Roles for the 2018 HOA Board Members

George McGill	President / Common Areas Chair / Cul-de-sac Chair
Catherine George	Reporting Secretary / ACC Chair / Web Master
Alicia Follette	Complaints / Treasurer
Carol Nyseth	Vice President
Holly Jensen	Community Events Committee Chair
*Don Nelson	Legal and Insurance
* Volunteer, not a Board Member	

**Special Topics:** Visit our Website and contact the HOA via Email at:

Web – [www.crcwhoa.org](http://www.crcwhoa.org)

Facebook - Candlewood Ridge/Carriagewood HOA

Email – [president@crcwhoa.org](mailto:president@crcwhoa.org) [info@crcwhoa.org](mailto:info@crcwhoa.org) [architecture@crcwhoa.org](mailto:architecture@crcwhoa.org)

If you would like to give us your email address in order to be added to our email announcements please send your info to [bookkeeper@crcwhoa.org](mailto:bookkeeper@crcwhoa.org).

Please visit us on Facebook also.

A motion was made to adjourn the main meeting at 8:04pm.

**Next Board Meetings:**

- September 18<sup>th</sup>, 2018
- October 16<sup>th</sup>, 2018
- November 20<sup>th</sup>, 2018
- December 18<sup>th</sup>, 2018

**Annual Meeting:**

- January 22<sup>th</sup>, 2019 7:00 at Fairwood Community United Methodist Church

Board meetings are usually held at **7:00 pm.** at the Sheriff's Office, Albertson's Shopping Center on the third Tuesday of the month. All Homeowners are welcome to attend.