

Candlewood Ridge – Carriage Wood Homeowners' Association
Minutes of the Meeting
March 17 th, 2018

The following is a summary of the meeting minutes and is not yet approved by the Board.

Board Members Present: Alicia Follette, Catherine George, Holly Jensen, George McGill, and Carol Nyseth.

Others Present: Fire department representative

This monthly meeting was called to order at 7:02 pm at the King County Sheriff's Office – Fairwood Storefront.

Fire Department Report: The focus this month is on barbeque and outdoor burning safety. Propane and charcoal BBQ grills should be placed well away from the house, deck railings, out from under eaves and overhanging branches. Remove grease or fat from grill and trays beneath to reduce fire danger. Outdoor burning is only allowed for limited reasons such as cooking, patio fireplaces and BBQs. Burning debris is not allowed. Burn only charcoal, dried fire wood or manufactured fire logs. Burn ban information is available at 206-343-8800 or www.pscleanair.org.

Last month the fire department responded to 5 EMS calls. 8 fires, 1 fuel spill and 1 police assist call.

Police Report: For the month we had 110 calls for service in Fairwood that ended in a case being initiated.

Five were in our area:

- 1 mail theft
- 2 DV's
- 1 Fraud
- 1 Vandalism

Traffic stops: 8

Parking contacts: 6

Approval of Last Month's Minutes: The last month's minutes were approved.

Homeowner Concerns: There were no H.O.s at this month's meeting. However, George was able to report that the poll of H.O. re the CW Park resulted in 67 out of 77 H.O.s approved both the court and net while 88 said court only and 2 said nothing.

Committee Reports:

Legal and Insurance Report:

We had a quick executive session.

Common Areas Maintenance Report:

- Reminder to all Homeowners – It is our responsibility (not King County's) to keep the street drains clear. Please clear the debris and leaves from the drains by your house, side yard if applicable and at the ends of your street.
- We continue to have branches and trees fall onto the paths at CR Park. Please contact me at commonareas@crcwhoa.org or call 425-738-8611 #80 and leave a message if you notice any trees or branches at either park or any of the Common areas or entrances
- Reminder all dogs must be on leash – this is a King County Law as well as our policy in our HOA

- King County Sheriff Patrols and requests are now coordinated by the CAM Chair and monthly reports will be submitted before each monthly meeting. Please contact the Board with any areas of concern and we will do our best to accommodate.
- Please keep a watch for suspicious Activity and call 911
- **Reminder:** Our parks are private parks which exist for the use and enjoyment of HOA residents, their families and guests. They are not public parks. Our park usage rules apply to everyone. Following are some of the rules that have been established to maximize safety, and minimize liability and maintenance cost:
 - A. Park Hours: 9:00 am to dusk.
 - B. No Smoking, alcohol, drugs, loud music, golfing, motorized vehicles or **Fireworks** are allowed.
 - C. Animals must be leashed and owners are responsible for cleaning up after their animals.

ACC Report:

We accept ACR requests via e-mail when the form does not need paint chips. (All paint chips must be mailed or hand delivered.) It has been noted that paint requests have been received lately without paint chips as well as requests without ACR forms. All requests must be accompanied by ACR forms which must be signed, include a valid address and phone number and, if for paint or stain, must include paint chips and note which paint is for what part of the house (body, trim, deck, gutters, door, ...).

ACC requests for this month were:

- 1 tree removals
- 1 roof replacement
- 1 window replacement
- 1 garage door replacement
- 1 landscaping
- 1 concrete pad for a shed to be requested later
- 4 paint and 2 fence replacements

Complaints Negotiations Report:

There were two new complaints.

Treasurer's Report:

All is going well.

Community Events Committee

The Easter Eggstravaganza went well, thanks to all the volunteers.

Please note that, if a home owner wants to reserve a park, he or she should contact the CAM chair at commonareas@crwhoa.org or call 425-738-8611 #80 and leave a message.

Cul-de-Sac Committee

George is still planning on reviewing the cul-de-sacs when time and weather permits.

Web Site:

No report this month.

Capital Improvement Committee:

We decided last month that the new CW basketball court will be 44'x60' to allow for a 3 point line. (It will just be a half court.) It will be coated to help prevent wear and tear. The H.O.s were asked if they wanted a removable net for pickle ball and 67 out of 77 of the responses were for it. Please note that, when the concrete is poured (mid-May), people should refrain from stepping on the wet concrete. This includes children and pets.

People are enjoying the new toys.

Nominating Committee

No report this month but still need two new Board members.

Old Business:

We discussed the Spring walk about. It is planned to take place the last week of April and/or the first week of May. Teams were given their paperwork and samples of what to look for.

New Business:

None.

We need two volunteers to join the Board as one of our 2017 members was not able to continue and we were down by one already.

If you would like to give us your email address in order to be added to our email announcements please send your info to bookkeeper@crcwhoa.org. No one will see your email and we will not give it to anyone.

Roles for the 2018 HOA Board Members

George McGill	President / Common Areas Chair / Cul-de-sac Chair
Catherine George	Reporting Secretary / ACC Chair / Web Master
Alicia Follette	Complaints / Treasurer
Carol Nyseth	Vice President
Holly Jensen	Community Events Committee Chair
*Don Nelson	Legal and Insurance
* Volunteer, not a Board Member	

Special Topics: Visit our Website and contact the HOA via Email at:

Web – www.crcwhoa.org

Facebook - Candlewood Ridge/Carriagewood HOA

Email – president@crcwhoa.org info@crcwhoa.org architecture@crcwhoa.org

If you would like to give us your email address in order to be added to our email announcements please send your info to bookkeeper@crcwhoa.org.

Please visit us on Facebook also.

Executive session:

See earlier in the meeting.

A motion was made to adjourn the main meeting at 8:13pm.

Next Board Meetings:

- May 15th, 2018
- June 19th, 2018
- July 17th, 2018
- August 21st, 2018
- September 18th, 2018
- October 16th, 2018
- November 20th, 2018
- December 18th, 2018

Annual Meeting:

- January 22th, 2019 7:00 at Fairwood Community United Methodist Church

Board meetings are usually held at **7:00 pm.** at the Sheriff's Office, Albertson's Shopping Center on the third Tuesday of the month. All Homeowners are welcome to attend.