

**Candlewood Ridge – Carriage Wood Homeowners’ Association**  
**Minutes of the Meeting**  
**March 20th, 2018**

The following is a summary of the meeting minutes and is not yet approved by the Board.

**Board Members Present:** Alicia Follette, Catherine George, Holly Jensen, George McGill, and Carol Nyseth.

**Others Present:** Police and Fire representatives

This monthly meeting was called to order at 7:02 pm at the King County Sheriff’s Office – Fairwood Storefront.

**Fire Department Report:** The focus this month is on preventing falls. King County has a free trip hazard program. Since we just did our spring forward, please replace your smoke detector batteries. Note that the fire departments use the poison prevention hot line to help with their questions about poisonings. It is a good resource so be sure to use it.

**Police Report:** Last month in Fairwood there were 81 calls for service that ended up with a case being taken. Six were in our HOA area. One Burglary where a vehicle was prowled in the driveway, the garage door opener was then used to access the house. There was one vehicle theft, two vandalisms, an abandoned vehicle in the park (motorcycle) and someone had the tabs stolen off their car. This last incident (stolen tabs) probably occurred at Southcenter, but they are not sure.

Traffic stops: 8

Parking contacts: 6

**Homeowner Concerns:** There were no H.O.s at this month’s meeting.

**Approval of Last Month’s Minutes:** The last month’s minutes were approved.

**Committee Reports:**

**Legal and Insurance Report:**

We had a quick executive session.

**Common Areas Maintenance Report:**

- Reminder to all Homeowners – It is our responsibility (Not King County’s) to keep the street drains clear. Please clear the debris and leaves from the drains by your house and at the ends of your street.
- We continue to have branches and trees fall onto the paths at CR Park. Please contact me at [commonareas@crcwhoa.org](mailto:commonareas@crcwhoa.org) or call 425-738-8611 #80 and leave a message if you notice any trees or branches at either park or any of the Common areas or entrances
- Reminder all dogs must be on leash – this is a King County Law as well as our policy in our HOA
- We had a HO notify us of 2 dangerous trees at CR Park which we had cut down. We also cut down about 15 more trees that were leaning toward the Playground and the sidewalk or the street along CR Park. This came to \$9700.
- Canber applied moss killer and weed and feed at both Parks.

- PLEASE keep your street drains clear. The County does not do this it is up to each Homeowner to keep the street drains by their house clear. This means any street drain in front or on the side of your lot.
- King County Sheriff Patrols and requests will now be coordinated by the CAM Chair and monthly reports will be submitted before each monthly meeting. Please contact the Board with any areas of concern and we will do our best to accommodate.
- Please keep a watch for suspicious Activity and call 911
- **Reminder:** Our parks are private parks which exist for the use and enjoyment of HOA residents, their families and guests. They are not public parks. Our park usage rules apply to everyone. Following are some of the rules that have been established to maximize safety, and minimize liability and maintenance cost:
  - A. Park Hours: 9:00 am to dusk.
  - B. No Smoking, alcohol, drugs, loud music, golfing, motorized vehicles or **Fireworks** are allowed.
  - C. Animals must be leashed and owners are responsible for cleaning up after their animals.

### **ACC Report:**

We accept ACR requests via e-mail when the form does not need paint chips. (All paint chips must be mailed or hand delivered.) It has been noted that paint requests have been received lately without paint chips as well as requests without ACR forms. All requests must be accompanied by ACR forms which must be signed, include a valid address and phone number and, if for paint or stain, must include paint chips and note which paint is for what part of the house (body, trim, deck, gutters, door, ...).

ACC requests for this month were:

- 1 tree removals
- 3 sheds
- 1 mail box replacement

### **Complaints Negotiations Report:**

No new complaints.

### **Treasurer's Report:**

All is going well.

### **Community Events Committee**

The Easter Eggstravaganza is scheduled for March 31<sup>st</sup> (the day before Easter Sunday). We need volunteers to help with preparations, setup, running the event and break down afterwards.

Please note that, if a home owner wants to reserve a park, he or she should contact the CAM chair at [commonareas@crwhoa.org](mailto:commonareas@crwhoa.org) or call 425-738-8611 #80 and leave a message.

### **Cul-de-Sac Committee**

George is still planning on reviewing the cul-de-sacs when time and weather permits.

### **Web Site:**

No report this month.

### **Capital Improvement Committee:**

We decided that the new CW basketball court will be 44'x60' to allow for a 3 point line. (It will just be a half court.) It will be coated to help prevent wear and tear. The H.O.s will be asked if they want a removable net for pickle ball.

### **Nominating Committee**

No report this month but need two new members.

### **Old Business:**

None.

### **New Business:**

We discussed the Spring walk about. It is planned to take place the last week of April and/or the first week of May.

**We need two volunteers to join the Board as one of our 2017 members was not able to continue and we were down by one already.**

If you would like to give us your email address in order to be added to our email announcements please send your info to [bookkeeper@crcwhoa.org](mailto:bookkeeper@crcwhoa.org). No one will see your email and we will not give it to anyone.

Roles for the 2018 HOA Board Members

George McGill	President / Common Areas Chair / Cul-de-sac Chair
Catherine George	Reporting Secretary / ACC Chair / Web Master
Alicia Follette	Complaints / Treasurer
Carol Nyseth	Vice President
Holly Jensen	Community Events Committee Chair
*Don Nelson	Legal and Insurance
* Volunteer, not a Board Member	

**Special Topics:** Visit our Website and contact the HOA via Email at:

Web – [www.crcwhoa.org](http://www.crcwhoa.org)

Facebook - Candlewood Ridge/Carriagewood HOA

Email – [president@crcwhoa.org](mailto:president@crcwhoa.org) [info@crcwhoa.org](mailto:info@crcwhoa.org) [architecture@crcwhoa.org](mailto:architecture@crcwhoa.org)

If you would like to give us your email address in order to be added to our email announcements please send your info to [bookkeeper@crcwhoa.org](mailto:bookkeeper@crcwhoa.org).

Please visit us on Facebook also.

### **Executive session:**

See earlier in the meeting.

A motion was made to adjourn the main meeting at 8:35pm.

### **Next Board Meetings:**

- April 17<sup>th</sup>, 2018
- May 15<sup>th</sup>, 2018
- June 19<sup>th</sup>, 2018
- July 17<sup>th</sup>, 2018
- August 21<sup>st</sup>, 2018
- September 18<sup>th</sup>, 2018
- October 16<sup>th</sup>, 2018
- November 20<sup>th</sup>, 2018

- December 18<sup>th</sup>, 2018

**Annual Meeting:**

- January 22<sup>th</sup>, 2019 7:00 at Fairwood Community United Methodist Church

Board meetings are usually held at **7:00 pm.** at the Sheriff's Office, Albertson's Shopping Center on the third Tuesday of the month. All Homeowners are welcome to attend.