

**Candlewood Ridge – Carriage Wood Homeowners’ Association**  
**Minutes of the Meeting**  
**February 20th, 2018**

The following is a summary of the meeting minutes and is not yet approved by the Board.

**Board Members Present:** Alicia Follette, Catherine George, George McGill, and Carol Nyseth.  
**Others Present:** One homeowner

This monthly meeting was called to order at 7:05 pm at the King County Sheriff’s Office – Fairwood Storefront.

**Fire Department Report:** No report this month

**Police Report:** No report this month

**Homeowner Concerns:** A H.O. expressed concerns about a neighbor’s back deck and the noise issues coming from it. Complaining H.O. will get affected neighbors to sign letter to deck’s owner stating issues with noise. The same H.O. stated that a problem mail box structure will be repaired.

There was another complaint about golf balls being hit in CW Park. **This is not allowed.** Since some or all of the balls are left in the park, they can be caught by the movers and become projectiles. They can also be hit into or rebound into neighbors’ yards and hurt people or property. The Board is considering sending out another mass mailing about park rules since it has been some time since the last mass mailing.

**Approval of Last Month’s Minutes:** The last month’s minutes were approved as was the annual meeting minutes

**Committee Reports:**

**Legal and Insurance Report:**

We had a quick executive session.

**Common Areas Maintenance Report:**

- Reminder to all Homeowners – It is our responsibility (Not King County’s) to keep the street drains clear. Please clear the debris and leaves from the drains by your house and at the ends of your street.
- We continue to have branches and trees fall onto the paths at CR Park. Please contact me at [commonareas@crcwhoa.org](mailto:commonareas@crcwhoa.org) or call 425-738-8611 #80 and leave a message if you notice any trees or branches at either park or any of the Common areas or entrances
- Reminder all dogs must be on leash – this is a King County Law as well as our policy in our HOA
- To try to avoid any trees falling onto the play areas or sidewalks or streets we are going to remove or trim many trees in CR Park up along the streets.
- PLEASE keep your street drains clear. The County does not do this it is up to each Homeowner to keep the street drains by their house clear. This means any street drain in front or on the side of your lot.
- King County Sheriff Patrols and requests will now be coordinated by the CAM Chair and monthly reports will be submitted before each monthly meeting. Please contact the Board with any areas of concern and we will do our best to accommodate.

- Please keep a watch for suspicious Activity and call 911
- **Reminder:** Our parks are private parks which exist for the use and enjoyment of HOA residents, their families and guests. They are not public parks. Our park usage rules apply to everyone. Following are some of the rules that have been established to maximize safety, and minimize liability and maintenance cost:
  - A. Park Hours: 9:00 am to dusk.
  - B. No Smoking, alcohol, drugs, loud music, golfing, motorized vehicles or **Fireworks** are allowed.
  - C. Animals must be leashed and owners are responsible for cleaning up after their animals.

### **ACC Report:**

We accept ACR requests via e-mail when the form does not need paint chips. (All paint chips must be mailed or hand delivered.) It has been noted that paint requests have been received lately without paint chips as well as requests without ACR forms. All requests must be accompanied by ACR forms which must be signed, include a valid address and phone number and, if for paint or stain, must include paint chips and note which paint is for what part of the house (body, trim, deck, gutters, door, ...).

ACC requests for this month were:

3 tree removals  
 3 paint  
 1 siding replacement  
 1 garage door replacement  
 1 fence

### **Complaints Negotiations Report:**

Only one new complaint.

### **Treasurer's Report:**

All is going well.

### **Community Events Committee**

The Easter Eggstravaganza is scheduled for March 31<sup>st</sup> (the day before Easter Sunday). We need volunteers to help with preparations, setup, running the event and break down afterwards.

Please note that, if a home owner wants to reserve a park, he or she should contact the CAM chair at [commonareas@crwhoa.org](mailto:commonareas@crwhoa.org) or call 425-738-8611 #80 and leave a message.

### **Cul-de-Sac Committee**

George is still planning on reviewing the cul-de-sacs when time and weather permits.

### **Web Site:**

No report this month.

### **Capital Improvement Committee:**

CRCW got a CSA grant for \$2500 that we applied for in 2017 to be used for improving CW park playground equipment. We also received a \$500 donation for the same from a private individual.

### **Nominating Committee**

No report this month but need two new members.

### **Old Business:**

None.

**New Business:**

New Board assignments were made. The postcard project was discussed for 2018 and we will use the same process as 2017

**We need two volunteers to join the Board as one of our 2017 members was not able to continue and we were down by one already.**

If you would like to give us your email address in order to be added to our email announcements please send your info to [bookkeeper@crcwhoa.org](mailto:bookkeeper@crcwhoa.org). No one will see your email and we will not give it to anyone.

Roles for the 2018 HOA Board Members

- George McGill            President / Common Areas Chair / Cul-de-sac Chair
- Catherine George      Reporting Secretary / ACC Chair / Web Master
- Alicia Follette         Complaints / Treasurer
- Carol Nyseth            Vice President
- Holly Jensen            Community Events Committee Chair
- \*Don Nelson            Legal and Insurance
- \* Volunteer, not a Board Member

**Special Topics:** Visit our Website and contact the HOA via Email at:

Web – [www.crcwhoa.org](http://www.crcwhoa.org)

Facebook - Candlewood Ridge/Carriagewood HOA

Email – [president@crcwhoa.org](mailto:president@crcwhoa.org)      [info@crcwhoa.org](mailto:info@crcwhoa.org)      [architecture@crcwhoa.org](mailto:architecture@crcwhoa.org)

If you would like to give us your email address in order to be added to our email announcements please send your info to [bookkeeper@crcwhoa.org](mailto:bookkeeper@crcwhoa.org).

Please visit us on Facebook also.

**Executive session:**

See earlier in the meeting..

A motion was made to adjourn the main meeting at 7:47pm.

**Next Board Meetings:**

- March 20<sup>th</sup>, 2018
- April 17<sup>th</sup>, 2018
- May 15<sup>th</sup>, 2018
- June 19<sup>th</sup>, 2018
- July 17<sup>th</sup>, 2018
- August 21<sup>st</sup>, 2018
- September 18<sup>th</sup>, 2018
- October 16<sup>th</sup>, 2018
- November 20<sup>th</sup>, 2018
- December 18<sup>th</sup>, 2018

**Annual Meeting:**

- January 22<sup>th</sup>, 2019      7:00 at Fairwood Community United Methodist Church

Board meetings are usually held at **7:00 pm.** at the Sheriff’s Office, Albertson’s Shopping Center on the third Tuesday of the month. All Homeowners are welcome to attend.