

**Candlewood Ridge – Carriage Wood Homeowners’ Association**  
**Minutes of the Meeting**  
**August 19th, 2014**

The following is a summary of the meeting minutes and is not yet approved by the board.

**Board Members Present:** Catherine George and George McGill

**Others Present:** One homeowner.

This monthly meeting was called to order at 7:00 pm at the King County Sheriff’s Office – Fairwood Storefront.

**Fire Department Report:** No fire department report was available.

**Police Report:**

No police report was available.

**Approval of Last Month’s Minutes:** There was no quorum so the minutes were not approved.

**Homeowner Concerns:**

The homeowner that was present volunteered to join the Board, effective in September.

**Committee Reports:**

**Treasurer’s Report:**

No report was available.

**ACC Report:**

We are now accepting ACC requests via e-mail when the form does not need paint chips. (All paint chips must be mailed or hand delivered.) The approved roofing list has caused some issues. A roofing company has stated that weight is no longer a good indicator of quality. Catherine has investigated and found that weight is still a good indicator of quality. She will present a revised list of approved roofing materials at the September Board meeting.

ACC requests were:

- 12 paint
- 2 window or skylight replacement
- 1 window removal
- 2 fence
- 2 roof
- 1 tree removal
- 1 deck

**Common Areas Maintenance Report:**

- Reminder to all Homeowners – It is our responsibility (Not King County’s) to keep the street drains clear. Please clear the debris and leaves from the drains by your house and at the ends of your street.

- We continue to have branches and trees fall onto the paths at CR Park. Please contact me at [commonareas@crcwhoa.org](mailto:commonareas@crcwhoa.org) or call 425-738-8611 #80 and leave a message if you notice any trees or branches at either park or any of the Common areas or entrances.
- Reminder all dogs must be on leash – this is a King County Law as well as our policy in our HOA Parks.
- King County Sheriff Patrols and requests will now be coordinated by the CAM Chair and monthly reports will be submitted before each monthly meeting. Please contact the Board with any areas of concern and we will do our best to accommodate.
- We had the Backflow tests done on the sprinkler systems and the sprinklers are set for every other day for 25 minutes in the morning.
- King County was out starting the work on the leak we have on a street drain pipe that goes into the CR Park. They found that the mouth of the pipe where it is supposed to drain into the creek had filled with silt, leaves and dirt and had plugged it completely. This is what caused it to back up and leak and flood the sidewalk.
- Please keep a watch for suspicious Activity and call 911
  - Reminder:** Our parks are private parks which exist for the use and enjoyment of HOA residents, their families and guests. They are not public parks. Our park usage rules apply to everyone. Following are some of the rules that have been established to maximize safety, and minimize liability and maintenance cost:
    - A. Park Hours: 9:00 am to dusk.
    - B. No Smoking, alcohol, drugs, loud music, golfing, motorized vehicles or **Fireworks** are allowed.
    - C. Animals must be leashed and owners are responsible for cleaning up after their animals.

**Complaints Negotiations Report:**

No report was available.

**Legal and Insurance Report:**

No report was available.

**Cul-de-Sac Committee**

No report this month.

**New Web Site:**

The new web site became live on May 1<sup>st</sup>. Catherine is the focal if someone has an issue

**Capital Improvement Committee:**

Please contact the board if you have any ideas for Capital Improvements.

### **Nominating Committee**

John Utz is chair, Catherine George is a member. There is one old open Board position. There will be two Board positions up for reelection in 2015. If you are interested in serving on the Board, please contact a Board member or attend a monthly meeting.

### **Old Business:**

No old business

### **New Business:**

We discussed the need for new Board members. We started the year down by one.

Roles for the 2014 HOA Board Members

Valerie Frazier	President
John Utz	Nominating Committee Chair/Vice President
Alicia Follette	Complaints
George McGill	Common Areas Chair/Cul-de-sac Chair
Don Nelson	Legal and Insurance/Treasurer
Catherine George	ACC/Web Master/Reporting Secretary

**Special Topics:** Visit our Website and contact the HOA via Email at:

Web – [www.crcwhoa.org](http://www.crcwhoa.org)

Email – [president@crcwhoa.org](mailto:president@crcwhoa.org)

If you would like to give us your email address in order to be added to our email announcements please send your info to [bookkeeper@crcwhoa.org](mailto:bookkeeper@crcwhoa.org).

Please visit us on Facebook also.

A motion was made to adjourn the main meeting at 7:34pm.

### **Next Board Meetings:**

- September 15<sup>th</sup>, 2014
- October 21<sup>st</sup>, 2014
- November 18<sup>th</sup>, 2014
- December 16<sup>th</sup>, 2014

### **Annual Meeting:**

- January 27<sup>th</sup>, 2015 7:00 at Fairwood Community United Methodist Church

Board meetings are usually held at **7:00 pm.** at the Sheriff's Office, Albertson's Shopping Center.

All Homeowners are welcome to attend.